

OFFICE OF THE REGISTRAR

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<http://registrar.rutgers.edu>

## PERMISSION FOR AN ACADEMIC COURSE OVERLOAD

*Student:* Approval to register for 18 or more credits requires the minimum cumulative grade-point-average (GPA) listed below as well as approval from your departmental advisor or the department chair (if you have declared a major), or the associate dean (if you have not declared a major). Please fill out this form, attach a copy of your transcript (an unofficial copy is acceptable), and obtain the necessary approval. Present the completed form to the Registrar's Office during the normal registration or add period.

Fall or Spring Term	Minimum Cumulative GPA	Approval needed
18 credits	2.75	Departmental advisor, department chair, or associate dean
19-20 credits	3.00	Departmental advisor, department chair, or associate dean
21-23 credits	3.50	Departmental advisor, department chair, or associate dean
24 credits	3.50	Dean

Student's name (please print) \_\_\_\_\_ Rutgers ID number: \_\_\_\_\_

Major \_\_\_\_\_ Class year \_\_\_\_\_ School \_\_\_\_\_ Degree credits earned to date: \_\_\_\_\_

Cum GPA \_\_\_\_\_ Transcript attached \_\_\_\_\_

Term year: 20\_\_ Term: Fall \_\_\_\_\_ Spring \_\_\_\_\_

**Reason for overload:**

### AUTHORIZATION

The above student has my permission to take an overload and to register for a **maximum of \_\_\_\_\_ credits** in the term indicated. Minimum GPA met \_\_\_\_\_ Minimum GPA waived \_\_\_\_\_

Affiliation of individual authorizing overload:

Departmental Advisor \_\_\_\_\_ Department Chair \_\_\_\_\_ Associate Dean \_\_\_\_\_ Dean \_\_\_\_\_

Name (please print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Department: \_\_\_\_\_